



The parents, teachers and friends association of
Trinity C of E VA Primary & Nursery School, Exeter

FOTS Annual General Meeting

Minutes

11 October 2023 – School Hall

In attendance:		
Owen Wilder (OW) Head of school, Vicki Davis (VD) Chair, Catherine Mitchell (CM) Treasurer, Kay McBain (KM) Secretary, and 20 other parents.		
Subject	Detail	Action
Informal opening	Drinks were offered to attendees with a chance to talk to members of the committee and each other about the last year and what it meant to be on the FOTS committee. A slideshow of achievements and events from the last year played which will be made available with the AGM minutes.	
Head of school support for PTA	Owen opened the meeting and thanked the existing committee.	
Treasurer's report – Catherine Mitchell	<p>The accounts are prepared on the scholastic year 1st September to 31st August.</p> <p>The balance carried over from 2021/22 was £15,119.05.</p> <p>The balance carried forward to 2023/24 is £16,780.14.</p> <p>We provided £13,425.99 of equipment for the school. This included caddies for food waste, Pantomime tickets, goats and equipment for them, a Christmas decoration or every child to make, Basketball posts, a PA system, a Science Day, money for Books to match a sponsored read, ice lollies at Sports Day and money towards a coach for a class trip. The biggest achievement was</p>	CM

	<p>completing fundraising for the Ninja Warrior playground (which will be paid in next year's accounts).</p> <p>We have planned a visiting Pantomime for December and have agreed to fund any costs not met by Parents.</p> <p>Our equipment purchases were mainly Boxes for School Uniform. This has been a brilliant income for us and helped to reduce clothes waste and unnecessary cost for Parents. Second Hand Uniform sales have raised over £400 this year.</p> <p>The Summer Fair was cancelled due to bad weather but successfully rearranged for September raising nearly £1800. The School Lottery raised £ 942.60, which is slightly down on last year. We should try to promote this more to increase our sign ups. The class photos raised £718.82. New sources of income this year have also been the Movie and magician events(£278.53), the Christmas lights switch on (£134.37) and Disco (£402.49).</p> <p>The accounts have been examined by Abbie Webber (Chartered Institute of Management Accounts Associate ID-1-ZIIL9).</p>	
<p>Chair's report – Vicki Davis</p>	<p>Summary:</p> <ul style="list-style-type: none"> • Committee expanded this year – this enabled us to host more events. • We paid for the KS2 playground – great to have a big target to work towards, and to have something where all parents can see the benefit FOTS brings to the school. • The postponed summer fair was great financial start to the current year, as the final playground money had been donated by Newcourt Community Association when the fair was canceled in July. • All new ideas for events welcome and it is hoped new people will join the committee this year bringing their own ideas. • The Chair thanked the school and committee for their support throughout the year 	<p>VD</p>
<p>New committee voted in</p>	<p>Ceri Hosking – Co-Chair</p>	

	Justine Mason - Co-Chair	
	Rebecca Willis - Treasurer	
	Amy Millington - Secretary	
	Abbie Webber	
	Becky Lashbrook	
	Clare Overton	
	Duncan Ackerley	
	Erica Thompson	
	Jo Brown	
	Kayleigh Martin	
	Lisa Lancaster	
	Marie Crix	
	Meghan Radford	
	Michael Kawacinski	
	Rachel Poulton	
	Rebecca Willis	
	Sarah Pitman	
	Sian Goodwin	
	Sophie Schalla	
	Stephen Millington	
	Suzi Hunt	